Pat Pitney

Interim President

Butrovich Bldg, Ste. 202, 2025 Yukon Drive P.O. Box 755000, Fairbanks, AK 99775-5000 Phone: (907) 450-8009; Fax: (907) 450-8012

Email: ua.president@alaska.edu

www.alaska.edu



January 14, 2021

FROM:

RE:

Pat Pitney,

TO:	Chancellors, Provosts, Vice Chancellors for Administrative Services, Vice Chancellors
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Immediate Re ortin of Incidents to Senior Leadershi

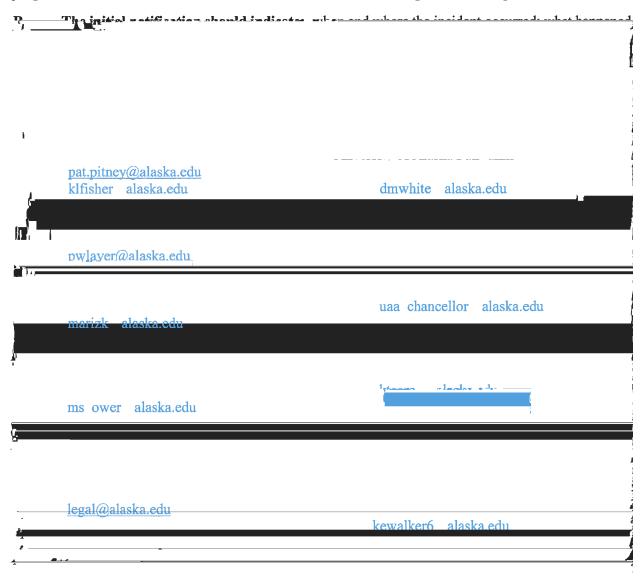
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Delay in reporting incidents to senior leadership can impair coordination delay appropriate response and

Immediate Reporting of Incidents to Senior Leadership August 13, 2020 Page 2

- VP for University Relations
- General Counsel
- Risk Services
- Chief Equity and Compliance Officer (*Title IX related reports only)

Do not wait to develop all facts. Simultaneous email to all listed individuals is re erred but use your judgment for initial notification method on a local level when dealing with an emergent situation.



per initial reports; who was involved/affected and their University affiliation; what steps are