GUIDELINES FOR DEPARTMENTS USING VOLUNTEER SERVICES

I. Introduction

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b/ The willingness of volunteers to share their skills and talents is highly appreciated. There is a great deal of work and service that would not get done if not for these friends of the University. As we bring volunteers into our community, it is important that we not overlook our responsibilities to both the volunteer and the university. The following information is meant to educate departments on issues to be aware of and areas that need attention.   Part of this process includes the completion of the

The completed Volunteer Checklist should be retained by the department for one year after the volunt[1)].ust.Eveis comt.