

Employment vs. Scholarship /Fellowship Questionnaire

This questionnaire is not required for graduate teaching or research assistants.

The purpose of this questionnaire is to determine when payments made to students represent compensation for services. Section A and D should be completed by the administering department for each program/project. If the program/project requirements change, a new questionnaire will be needed.

Section A. Questionnaire

Possible documentation needed to complete the following questions:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Contract or agreement | <input checked="" type="checkbox"/> Beneficiary of activity |
| <input checked="" type="checkbox"/> Location of activity | <input checked="" type="checkbox"/> Program description |

1. Is the student required by written agreement to accept employment with the University or the grant funding agency after the stipend or scholarship/fellowship has ended? This includes a written requirement to pay back amounts received if the student does not accept employment.

Yes [Payment is compensation. See section C.]
No [Continue]

2. Is the student participating in activities on UA's or the grant funding agency's premise?

Yes [Continue]
No [Skip to Question 4]

3. If the student was not doing the activity, would an employee be hired to do it?

Yes [Payment is compensation. See Section C.]
No [Continue]

4. Do the activities of the student provide a benefit to UA or the grant funding agency that is significant or

5. Is the activity directly connected to UA's academic or related extracurricular student program, e.g., sports program, performing arts, teaching a class, lab assistant, research for a UA project funded by a grant, clinical internship?

Yes [Continue]

No [Payment is compensation. Go to Section C.]

6. Is the payment of the stipend or scholarship/fellowship contingent upon the student completing the practicum, field experience, research, training, or other activities?

Yes [Continue]

No [Payment is a scholarship/fellowship. Go to Section B.]

7. Is the only requirement for payment of the stipend or scholarship/fellowship that the student be enrolled per