

10. COMPLETE CATALOG DESCRIPTION including dept., number, title and credits (50 words

[Redacted area]

20. IMPACTS ON PROGRAMS/DEPTS

What programs/departments will be affected by this proposed action?
Include information on the Programs/Departments contacted (e.g., email, memo)

The Graduate Certificate in Construction Management and its courses was approved by the CEE faculty and the CEM dean.

21. POSITIVE AND NEGATIVE IMPACTS

Please specify **positive and negative** impacts on other courses, programs and departments resulting from the proposed action.

This course follows the New Degree Program Request which examined the growth in the CEE department. No additional positive or negative impacts from this course are likely.

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. Use as much space as needed to fully justify the proposed course.

This course is part of a UAF CEE outreach to package our graduate classes in a way that is convenient to students and their employers. This outreach was formalized in a New Degree Program Request for a Graduate Certificate in Construction Management which was approved by the UA Board of Regents in September 2009. The courses in this program grew out of a needs assessment by UAF CEE of Alaska engineering employers, including governments, consultants, and contractors, that indicated that courses of about one credit's intensity were best. The classes are being taught by UAF faculty, emeritus faculty, or

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

	Date	
Signature, Chair, UAF Faculty Senate Curriculum Review Committee		

ADDITIONAL SIGNATURES: (As needed for cross-listing and/or stacking)

	Date	
Signature, Chair, Program/Department of:		

	Date	
Signature, Chair, College/School Curriculum Council for:		

	Date	
Signature, Dean, College/School of:		

Outline Syllabus

The Legal, Ethical and Practical Aspects of Personnel Decision Making

1. Course information:

The Legal Ethical and Practical Aspects of Personnel Decision Making, CE F659B, One credit,
Prerequisites: Recommended Admission to the Graduate Certificate in Construction
Management Program.

Location and Meeting Time will be specific to each offering of the course.

2. Instructor (and if applicable, Teaching Assistant) information:

Instructors Name, Office Location, Office Hours, as well as Telephone and Email contact information will be specific to each offering of the course.

3. Course readings/materials:

Handout of text material and assigned material students will download from the Internet.

4. Course description:

Students will learn Basic HR law and practical application to project personnel decisions as well as sound ethical principles applied to the project cycle.

5. Course Goals (general), and (see #6)

Improve the student's skills in managing construction and personnel.

6. Student Learning Outcomes (more specific)

The student will learn the personnel aspects of the project cycle: start up, project development, production, project decline, and project close out, and how these affect the various project partners: owner, designer, contractor management, contractor labor, and technical consultants. Basic legal and collective bargaining constraints as they affect shortages of key skills, temporary hire, contract labor, employment agency labor. Conservation of human resource capital, training and development, and termination. Forms and procedures versus human relations and communications skills. Individual versus group communications.

7. Instructional methods:

Face to face lecture and remote lectures via video conferencing, student presentations and reports. Students will use the Internet to download some instruction material.

8. Course calendar:

Class 1

Introduction

