

## FOR MORE INFORMATION, CONTACT:

Sheri Layral  
312 Singers' Hall  
474-7964 FYSENAT

For Audio Conferencing: Bridge #: 1-800-910-9680  
Anchorage: 561-9680

A G E N D A  
UAF FACULTY SENATE MEETING #72  
Monday, May 12, 1997  
1:30 p.m. - 4:00 p.m.  
Wood Center Ballroom

- |      |      |   |         |
|------|------|---|---------|
| 1:30 | I    | Call to Order - Don Lynch   | 5 Min.  |
|      |      | A. Roll Call  |         |
|      |      | B. Approval of Minutes to Meeting #71   |         |
|      |      | C. Adoption of Agenda   |         |
| 1:35 | II   | Status of Chancellor's Office Actions   | 5 Min.  |
|      |      | A. Motions Approved:  |         |
|      |      | 1. Motion to amend the Transfer of Credit policy.   |         |
|      |      | 2. Motion that departments and programs will annually review courses not offered in the previous five-year period.                          |         |
|      |      | 3. Motion to clarify graduation "walk-through" requirements for graduate students.  |         |
|      |      | 4. Motion to approve the minimum requirements for Master's Degrees.   |         |
|      |      | 5. Motion to amend the Department Head policy to clarify affiliated faculty members' eligibility to vote.                                   |         |
|      |      | 6. Motion to approve the prerequisite for core ethic courses.   |         |
|      |      | B. Motions Pending:   |         |
|      |      | 1. Motion to amend the UAF Regulations for the Evaluation of Faculty, Article IV.B.2.   |         |
| 1:40 | III  | Remarks by Chancellor J. Wadlow   | 10 Min. |
| 1:50 | IV   | Governance Reports  |         |
|      |      | A. ASUAF - S. Nuss  | 5 Min.  |
|      |      | B. Staff Council - R. Pierce/P. Long  | 5 Min.  |
|      |      | C. President's Report - D. Lynch (Attachment 72/1)  | 10 Min. |
|      |      | D. President-Elect's Comments - J. Craven (Attachment 72/2)   | 5 Min.  |
| 2:15 | V    | Public Comments/Questions   | 5 Min.  |
| 2:20 | VI   | Unfinished Business   |         |
|      |      | A. Ratify motion to approved list of 1997 degree candidates, approved by Administrative Committee, May 2, 1997 (Attachment 72/3)            | 5 Min.  |
|      |      | B. Motion on Wellness Program submitted by Faculty & Scholarly Affairs (Attachment 72/4)  | 5 Min.  |
|      |      | C. Motion to amend bylaws to delete Legislative and Fiscal Affairs Committee, submitted by Legislative and Fiscal Affairs (Attachment 72/5) | 5 Min.  |
|      |      | D. Motion to amend Section 3 (Article V: Committees, Standing) of the Bylaws, submitted by Graduate Curricular Affairs (Attachment 72/6)    | 5 Min.  |
|      |      | E. Motion to establish a Statement of Professional Ethics, submitted by Faculty & Scholarly Affairs (Attachment 72/7)                       | 10 Min. |
| 2:50 | VII  | Discussion Items  |         |
|      |      | A. Banner Faculty Workload Module - H. Nielson  | 5 Min.  |
| 2:55 | VIII | Annual Committee Reports  | 25 Min. |
|      |      | A. Curricular Affairs - Maynard Perkins (Attachment 72/8)   |         |
|      |      | B. Faculty & Scholarly Affairs - Ray Gavlak (Attachment 72/9)   |         |
|      |      | C. Graduate Curricular Affairs - Mark Tumeo (Handout)   |         |
|      |      | D. CNCSHDR - Rudy Krejci  |         |
|      |      | E. Developmental Studies - Ron Illingworth (Handout)  |         |
|      |      | F. Faculty Appeals & Oversight - Diane Bischak (Attachment 72/10)   |         |
|      |      | G. Faculty Development, Assessment & Improvement - Rich Seifert (Attachment 72/11)  |         |
|      |      | H. Graduate School Advisory Committee - Susan Hendricks (Attachment 72/12)  |         |
|      |      | I. Legislative & Fiscal Affairs - Michael Jennings (Attachment 72/13)   |         |
|      |      | J. Service Committee - Kara Nance (Attachment 72/14)  |         |
|      |      | K. University-Wide Promotion/Tenure - John Keller   |         |
| 3:20 | IX   | 1997-98 Faculty Senate Members Take Their Seats   |         |
|      |      | A. Roll Call of 1997-98 Members   | 5 Min.  |
|      |      | B. President's Remarks (Handout)  | 10 Min. |
| 3:35 | X    | New Business  |         |

- A. Motion to endorse 1997-98 committee membership, submitted by Administrative Committee (Attachment 72/15) 5 Min.

\*\*BREAK FOR 10 MINUTES FOR ELECTION OF COMMITTEE CHAIRPERSONS\*\*

- 3:50 B. Motion to authorize the Administrative Committee to act on behalf of the Senate during the summer months, submitted by Administrative Committee (Attachment 72/16) 5 Min.
- C. Meeting calendar for the 1997-98 UAF Faculty Senate

eyes on the maintenance of academic standards and quality in our programs and professional conduct in our lives we shall live through these times just as we have lived through them in the past.

My heartfelt gratitude to all of you; you have made a distinct contribution to the proper functioning of the University of Alaska Fairbanks. And, frankly I have enjoyed these two years of working with you very talented and wonderful people.

\*\*\*\*\*  
ATTACHMENT 72/2  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY COMMITTEE

Report by John Craven, President Elect and Chair of the Administrative Committee

My last report to the Administrative Committee was as follows:

It is truly remarkable that one year has passed and you are about to be released from the yoke of my chairmanship of this committee. I thank you for your patience and for the hard work done by many of you this year for shared governance. We certainly have not cleared the calendar of important issues, but we made progress, which is all most of us hope for in any year. I wish especially to thank my mentor in the ways of senate politics and ancient university history, President Don Lynch, who has helped me in my successful experiment to show that a Irishman and geographer from CLA and a physicist from that dark world of science on the ridge can work together for the common good of the university. I wish to assure you and him that there are many more up there, if we can just pry them away from their laboratories and the blissful peace of quiet contemplation. I wish also to congratulate Prof. Madeline Schatz for her bravery in the face of legislative desolation to accept the call of her colleagues in the Senate and to join this small band as president elect and as its chair. You have this one meeting to learn the ropes at running this committee, but like so many before you, you will have help from many and the best wishes of all. I also wish to thank Prof. Maynard Perkins, who has agreed to add one more committee to his life and join Prof. Schatz and me as members of the Faculty Alliance and to help further our faculty objectives within the halls of Statewide. Your intimate knowledge of the fourth, but to us unofficial, branch of academia in the University of Alaska, the UALC, will be of great value.

My last report to you as your president elect is as follows:

You will hear reports today by the committee chairs that should nicely summarize the work of their committees and outline what has been accomplished by this year's Senate. I will not presume to do so in advance of their reports. Because of the formation of a second bargaining unit within the UA faculty, we are seeing now and will see more clearly with the signing of a contract the movement of some issues from our stage to another. In return this small body is positioning its committees to more carefully lead the academic program and provide the student body that which is the obligation of faculty and give to the administration our wise council on all matters related to the academic program. I thank you for your service to the University and, as I do often, I especially thank the committee chairs, who are the ones charged by their committee members with the task of leadership. Our working relation with the administration has been good, and I thank Chancellor Voldow and Provost Keating for their positive contributions to shared governance. From my perspective, it is the strongest of any within the UA system.

\*\*\*\*\*  
ATTACHMENT 72/3  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY ADMINISTRATIVE COMMITTEE

NOTION  
=====

The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded the appropriate UAF degrees pending completion of all University requirements. [Note: copy of the list is available in the Governance Office, 312 Sigmund Hall.]

EFFECTIVE: Immediately

RATIONALE: These degrees are granted upon recommendation of the program faculty, as verified by the appropriate department head. As the representative governance group of the faculty, we are making that recommendation.

\*\*\*\*\*  
ATTACHMENT 72/4  
UAF FACULTY SENATE #72  
MAY 12, 1997  
SUBMITTED BY FACULTY & SCHOLARLY AFFAIRS

NOTION



MOTION  
=====

The UAF Faculty Senate moves to establish for the UAF Faculty a Statement of Professional Ethics as given below. Thereby, the UAF

ANNUAL REPORT, CURRICULAR AFFAIRS COMMITTEE - Maynard Perkins,  
Chair

The Curricular Affairs Committee held 13 meetings during the 1996-97 academic year.

Members: Sukumar Bandopadhyay, Carol Barnhardt, Joan Braddock, John Creed, Jerry McBeath, Terry McFadden, Madeline Schatz, Jane Weber, Ann Tremarello

Non-voting: Gayle Gregory, Vanda Martin, Paul Reichardt

#### MOTIONS PASSED:

4/7/97

- Department/faculty review of catalog courses.
- Second review cycle for course submissions

3/3/97

- Any student who has completed a bachelor's degree from a regionally accredited institution will be considered to have completed the equivalent of the baccalaureate core when officially accepted to an undergraduate degree program at UAF.

2/17/97

- To amend the Evaluation of Educational Effectiveness policy. Through actions of Dana Thomas.
- Proposed change in by-laws regarding curriculum review committee.
- Addition to catalog stating that an instructor has the right to drop from the course any student not meeting the course prerequisites. Permission of the instructor for student to enter a class may be granted.

1/20/97

- Change Transfer of credit policy on catalog pg 11 to include the following: College level academic credits earned by a student at any MAU within the University of Alaska will be transferred to UAF, subject to applicability toward degree requirements and measures of academic performance as delineated by the appropriate college and department. (This is considered the "D" transfer policy)

12/6/96

- Reviewed and approved motions from curriculum review committee on Health Technology and certificate in Applied Business.

11/22/96

- Motion to approve additional certificates to the approved list for transfer credit consideration and to also approve those previously identified (as listed on pages 81-87 in the 1996 UAF Faculty Advisor Manual)
- Motion on the "I", "W", "NB" grades. Also effected withdrawing from a class policy and faculty initiated withdrawal/drop policy.

11/8/96

- Motion to reaffirm that the Senate's November 13, 1995 motion on course compression applies to 500 level courses.
- Approved student E. Liwangag-Po AAS equivalency for BT degree.

10/25/96

- Motion to accept wording concerning placement testing in the catalog as requested by Foreign Language department was approved.

9/27/96

- Submitted a motion to adjust AA degree requirements to keep them in line with the BA degree requirements concerning America Sign Language.
- Limitations on enrollment as originally proposed by the Justice program was discussed and sent back to Professor Gary Copus. Sent to faculty Affairs.

9/12/96

- Approved the AAS in Apprenticeship technology as amended by the committee and with the approval of the Registrar.

#### MOTIONS CONSIDERED:

5/5/97

- Discussed credit compression policy. Reaffirmed that this is a departmental concern. Seems that there is a discrepancy between the three MAUs action on this.

4/7/97

- Petition Process
- Resolution from Faculty Alliance regarding promotion and tenure with respect to distance delivery work.

3/24/97

- Residency credits for distance-delivered courses

3/3/97

- Core requirements for transfer students who have completed Associate degrees from identified institutions in the state of Washington.

2/17/97

- Motion to extend the deadline date for low grade reports of 1997-98 UAF calendar. Motion failed.

10/25/96

- Proposal from Core Review Committee to change university requirements for Fall 1997 requiring incoming students to be required to successfully accomplish English 11X and communication 131X prior to enrollment in oral intensive courses. Motion failed.
- Proposal from Core Review Committee to change the prerequisite requirements for the 300 level values and choice courses. Motion failed.

CONCERNS FOR THE 1997-98 CURRICULAR AFFAIRS COMMITTEE

- All of the following concerns should be researched and have a summary

There are incomplete data on the number of grade appeals in the academic year, but CLA has one ongoing grade appeal and another one expected. Oversight of the process of administrator evaluations is ongoing, with four deans under evaluation for the year. The process for last year was reviewed without any major problems being noted by the evaluation committees. Several members of the collective bargaining subcommittee were heavily involved both in creating the initial draft of the United Academics' proposed contract with the University and in negotiations with the University. After an initial review the faculty ethics subcommittee turned the drafting of an ethics policy over to the Faculty Affairs Committee.

Assuming that the grievance process for United Academics members remains pretty much as currently stated in the Memorandum of Understanding between the University and United Academics, the Appeals Board will take the place of the current Grievance Council for matters involving substantive academic judgments, and other grievances will be resolved through an arbitrator (if necessary). Hence both the Grievance Council and the subcommittee for exclusive reconsideration of tenure and promotion decisions will cease to exist.

As a result, the work of this committee will have to be redefined in the Senate bylaws. I suggest to the Senate that the three members of the Appeals Board, the chair of the Board, and substitutes for these positions should be selected from the membership of the Faculty Appeals and Oversight Committee by the Chair. The important continuing functions of this committee would then be (1) serving on the Appeals Board, (2) serving on grade appeals panels, and (3) overseeing the evaluation of academic administrators. I would encourage next year's committee to rewrite the bylaws to reflect these three main functions of the committee. I feel that the charge of the committee is defined too broadly in the current bylaws.

Given that the Grievance Council and hearing panels as currently constituted will cease to exist, it may be possible to reduce the size of this committee. I suggest that the new committee consider a reduced size.



committee. We're not going to be able to complete an adequate policy document for faculty development policy but we will leave as a legacy of our work, the Faculty Seminar Series. There is still a possibility of doing another seminar, a third one for this spring semester, but time is really pressing and I doubt that we can successfully do it and secure an audience. I think it's appropriate for Ray RaLonde, who is our candidate for the third seminar, to aim at doing the first seminar next fall and also doing one in his home community in Anchorage.

Thanks for this opportunity to comment. I thank all of the committee members for their efforts and participation. We have not successfully developed a policy for Faculty Development, although we did get seriously engaged in that work. It remains for the next senate to continue this work and complete if possible a policy for the faculty senate to endorse. This is my major task to forward to next year's Faculty Development, Assessment, and Improvement Committee. I feel this committee has done a yeoman's (yeoperson's??) job in attempting to meet their mandate this year, and they are the best committee I have ever worked with on the senate.

\*\*\*\*\*  
ATTACHMENT 72/12  
UAF FACULTY SENATE #72  
MAY 12, 1997

ANNUAL REPORT, GRADUATE SCHOOL ADVISORY COMMITTEE - Susan Hendricks, Chair

Members: Dr. Joseph Kan (ex officio), Dr. Peggy Shumaker (chair, Fall 1996), Dr. Susan Henrichs (chair, Spring 1997), Dr. Mark Oswood, Dr. Stephen Sparrow, Dr. David Smith, Mr. Curt Szuberla (graduate student representative), Dr. John Zarling

The Graduate School Advisory Committee's purpose is to provide advice and information to the Graduate School Dean on issues related to graduate education at UAF. Issues pertaining to the graduate curriculum degree programs, and requirements for degree programs are sometimes discussed, but these are passed to the Graduate Curricular Affairs Committee (GCAC) if changes appear warranted. GSAC does not have the formal authority to make or change Graduate School policy, but does make policy recommendations to the Graduate School Dean. GSAC operates informally; there are no motions proposed nor votes taken.

During 1996-97 GSAC addressed the following:

Time-to-degree.

Dr. Brenton Watkins requested clarification of the time-to-degree limits for Ph.D. students also receiving a Master's in the same program. GSAC recommended that the limit be 10 years from the time of first enrollment in the program that is, not 17 years which is the sum of the Master's and Ph.D. time limits.

Graduate Study Plan and Advancement to Candidacy.

To avoid confusion about courses required for graduation, GSAC recommended that the Advancement to Candidacy supersede previously-filed Graduate Study Plans. If a student needs to change his/her course of study after filing the Advancement to Candidacy, then a revised Advancement form should be filed.

Intellectual property rights of graduate students.

In response to students' concerns raised during the first Graduate School open forum and a subsequent letter, GSAC drafted a statement on intellectual property rights of graduate students. This draft will be distributed for comments by faculty and students, with the goal of establishing such a policy during Fall 1997.

Summer registration and 6 credit/year minimum enrollment for graduate students.

Graduate School Policy is to allow registration during any session (Fall, Spring, Summer) to meet the 6-credit/year minimum enrollment for graduate students. Dr. Kan requested that GSAC consider this policy because of difficulties which had arisen in tracking graduate students who enrolled only during Summer. Apparently, such students are not "counted" as graduate enrollment, and they also may be more difficult for programs to track because they are enrolled when many faculty and program coordinators are absent. GSAC recommended that the policy remain unchanged, but that better means of counting graduate students and tracking their progress be developed.

Graduate enrollment.

Related to the summer registration issue is the broader issue that not all post-Bachelor's students at UAF are counted as graduate students. At UAF

Granting of Master's degrees to students in Ph.D. programs.

The policy "A student enrolled in a Ph.D. program at the University of Alaska Fairbanks may be awarded a Master's degree without making a separate

Teaching assistant training.

GCAC and Provost Keating requested that GSAC provide information on existing UAF TA training programs and recommendations for improvements. GSAC discussed existing programs based on information Dr. Kan received on applications for the new Teaching Assistantships and on the personal knowledge of GSAC members. There are two formal TA courses, a 3-credit course in the English department on how to teach composition and a 1-credit course for mathematics TA's. There are also formal mentorship programs in English and Biology. Also, most TA's receive some sort of practical instruction, e.g., TA's in laboratory





\*\*\*\*\*

1997-98 UAF FACULTY SENATE COMMITTEE MEMBERSHIP

STANDING COMMITTEES

Curricular Affairs

Sukumar Bandopadhyay, SME (98)

Carol Barnhardt, CLA (98)

Mariam Karlsson, SALRM (98)  
John Kelley, SFOS (99)  
Oluyinka Ogunsola, SME (98)  
Sally Pate, ACE (98)  
James Ruppert, CLA (99)  
Fred Sorensen, ACE (99)  
Richard Stolzberg, CSEM Science (98)  
David Verbyla, SALRM (99)  
Barbara Wilson, CRA (98)  
vacant, CSEM Engineering (98)  
vacant, SOM (99)

## Faculty Development, Assessment &amp; Improvement

Ron Barry, CSEM (98)  
Lillian Corti, CLA (99)  
Wendy Ernst Croskrey, CLA (98)  
Linda Curda, CRA (99)  
Rosie Dinstel, ACE (99)  
Barry Mortensen, CRA (98)  
^David Porter, Dean, SOM  
Channon Price, CSEM (98)  
Tom Robinson, SOM (98)  
Barbara Wilson, CLA (99)

## Graduate School Advisory Committee

Susan Henrichs -FS appointee (98)  
- FS appointee (99)

\*\*\*\*\*  
ATTACHMENT 72/17  
UAF FACULTY SENATE #72  
MAY 12, 1997

The UAF Faculty Senate passed the following at its Meeting #69 on February 10, 1997:

NOTION PASSED AS AMENDED (unanimous)

=====

The UAF Faculty Senate moves to adopt the following calendar for its 1997-98 meetings:

EFFECTIVE: Immediately

RATIONALE: Meeting have to be scheduled and the Wood Center Ballroom reserved well in advance.

\*\*\*\*\*  
UAF FACULTY SENATE  
1997-98  
Calendar of Meetings

Mtg. #	Date	Day	Time	Type
73	9/15/97	Monday	1:30 p.m.	audioconference
74	10/13/97	Monday	1:30 p.m.	face-to-face
75	11/10/97	Monday	1:30 p.m.	audioconference
76	12/8/97	Monday	1:30 p.m.	face-to-face
77	2/9/98	Monday	1:30 p.m.	face-to-face
78	3/9/98	Monday	1:30 p.m.	audioconference
79	4/6/98	Monday	1:30 p.m.	audioconference
80	5/4/98	Monday	1:30 p.m.	audioconference/ face-to-face

\*Location: Wood Center Ballroom