

1. Membership rules for **all committees**: review special policies in place (e.g., unit criteria) and add where necessary (e.g., minimum/maximum number of members, representation from different units, junior/senior standing, etc.).
2. How are non-Senate members elected or appointed? Can a non-Senator chair the committee?
3. Do we need a paragraph on conveners for the first meeting?

" STANDING

1. The Curricular Affairs Committee will deal with curricular and academic policy changes on all levels except the graduate level. In addition to the non-voting ex officio member(s) appointed by the provost, the committee may add non-voting ex officio members for one-year terms as deemed necessary."

The issue of voting vs. making decisions by consensus was discussed. Membership guidelines were also discussed. Donald proposed a statement for the bylaws similar to: "Ex officio members will include representatives from [name each unit; e.g., OAR, Advising Center, eLearning, Vice Provost's Office, etc.]. Removing "one-year term" from the language regarding non-voting membership was also suggested.

Rob noted the Bylaws requirement that the committee be chaired by a Faculty Senator. He will take a crack at rewriting the bylaws for the committee.

B. WICHE Passport Initiative

Not terribly clear on this, but as I understand it, the proposal would be that we would sign off on a student having completed the oral communication, written communication, and (or) quantitative literacy portions of our General Education requirements if they have completed any or all of these at a different school. Certainly these are the easiest parts of the core to transfer. This should be pretty straightforward. Anyone object???

This topic will be discussed at the next meeting.