

FORMAT 4

Submit originals and one copy and electronic copy to **UAF Governance / Faculty Senate Office**
(**email electronic copy to UAF-Faculty-Senate-Office@alaska.edu**)

DELETION OF PROGRAM REQUEST
(UA Regulation 10.04.02)

(Please number the pages and include a table of contents if the request is lengthy.)

I. Cover Memorandum should include:

- A. Name of person preparing request:** Alexandra Fitts, Vice Provost
- B. Reasons for requesting deletion of program:** Deletion of the Russian Studies program was recommended as a result of the 2012-2013 Program Review cycle.
- C. Relation of program to other programs in the local unit and system:** Russian is part of the Department of Foreign Languages and Literatures. There are five languages taught in the department: French, German, Japanese, Russian, and Spanish. Japanese Studies and Russian Studies have been separate majors, which incorporate courses from other departments. French, German, and Spanish are majors within the BA in Foreign Languages (or students have the option of focusing on more than one language). Russian courses will still be offered and students will be able to major in Russian through the BA in Foreign Languages. There will be some reduction in demand for the elective courses taught in other departments (Anthropology, Business, Economics, Geography, and History), though the number of Russian Studies majors is so low that the impact will be minimal.
- D. Summarize effects on personnel directly involved with the program:** The tenure-track faculty member in Russian has announced her retirement in May 2016. There will be one full-time instructor in Russian remaining. If no new tenure-track faculty member is hired, some courses will need to be taught by adjunct instructors.
- E. Summarize effects deletion of program will have on budget of department:** One faculty member in the Foreign Languages and Literature department has recently resigned. We do not have plans to fill that position, which was dedicated to teaching Russian 50% of the time. This immediately impacts the department budget for FY16.

Reduction of 0.5 F9 Faculty FTE @ \$65,053 annually = \$32,526 salary + \$9,335 staff benefits.

Total: \$41,861

TOTAL PERSONNEL REDUCTIONS: \$41,861

The final offerings for the Russian language courses will also directly affect the budgetary impact of this change, as our enrollment in the offered courses may well decrease, which will result in a loss of tuition revenue for the department that cannot really be calculated at this time.

F. Provide information on current student enrollment in program or courses:

FALL TERM
2015

DEGREE

MAJOR

ENROLLED

In Process

Foreign Languages and Literature department. See E. above for personnel costs associated with this action.

III. Approval Signature Blocks provided for:

Foreign Languages Department Head: Josef Glowa

Curriculum Council Chair: Rob Duke

College of Liberal Arts Dean: Todd Sherman

President, UAF Faculty Senate: Debasmita Misra

UAF Chancellor Michael Powers

UA President Jim Johnsen

UA Board of Regents

IV. Provide an executive summary of about one page for inclusion in the Board of Regents committee agenda.

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