

REGENTS' POLICY
PART X – ACADEMIC POLICY
1Chapter 10.04 - Academic Programs

P10.04.010. Academic Program Integration.

- A. The University of Alaska will endeavor to provide access for the citizens of the state to a broad array of instructional programs and to facilitate student progress toward achievement of academic goals. To provide access without unnecessary duplication of programs, each MAU will have the responsibility of serving both local and statewide constituencies. Each MAU will contribute to the integrated instructional program of the university through practices such as:
1. sharing intellectual and material resources;
 2. collaboration among units in teaching, research/creative activity, and public service;

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|--------------------------------|-------------|
| Associate degree | 60 credits |
| Bachelor's degree | 120 credits |
| Master's degree | 30 credits |
| Graduate Certificate | 12 credits |
| Post-Baccalaureate Certificate | 24 credits |

- B. The maximum number of credits that may be required by a degree or certificate program will be, for each level:

| | |
|--------------------------------------|-------------|
| Occupational Endorsement Certificate | 29 credits |
| Associate degree | 75 credits |
| Bachelor's degree | 132 credits |
| Master's degree | 45 credits |
| Graduate Certificate | 29 credits |
| Post-Baccalaureate Certificate | 60 credits |

- C. The actual number of credits required for each degree and certificate, including prerequisites for required courses, will be specified in the current catalog of each university or community college.
- D. The president may make exceptions to minimum or maximum credit hours for individual programs on the recommendation of the appropriate MAU faculty senate and chancellor.
- E. Non-credit only workforce credentials have no minimum or maximum number of continuing education units or contact hours.
- F. While no minimum or maximum credit hours are required for the doctorate, a student is expected to 1 13(gr)M Tfac-9cts

P10.04.050. Discipline Course and Credit Hour Requirements.

Courses and credit hour requirements will be established by each MAU for each degree and certificate program approved by the board and will be published in current catalogs.

(02-16-96)

P10.04.064. Degree and Certificate Credit Transfer.

- A. Articulation agreements developed for transfer of credit between universities to meet degree or certificate requirements or for joint delivery of similar programs will be approved by the appropriate chancellors. They will be made readily available to advisers and students.
 - B. Admission of students to degree and certificate programs will be subject to completion of appropriate prerequisites, to timely completion of application procedures, and to space availability.
 - C. Students will fulfill the graduation requirements of the university and the requirements of the certificate or degree program from which they expect to graduate.
 - D. University system universities and community colleges are encouraged to develop degree programs that build upon a student's prior experience. Such degrees may include:
 - 1. associate of applied science degrees, which build upon a student's previous training, or
 - 2. baccalaureate programs, which build upon certificate and associate programs.
- (02-16-96)

P10.04.070. Non-Traditional Learning.

Each MAU, in recognition of the validity of credit for experiential learning, credit for prior

P10.04.100. Academic Calendar.

The academic calendar for each university campus will provide for a fall and spring semester of not less than fifteen weeks of instruction, which may include examination days. Class schedules must provide for a minimum of 750 minutes of instruction per credit hour.

(02-16-96)

P10.04.110. Inter-Institutional Delivery of Courses and Programs.

- A. The MAUs will cooperate in the establishment and delivery of educational courses and programs to promote access to a quality education, minimize ineffective duplication of effort, and ensure the effective use of university resources. Inter-MAU use of faculty expertise, specialized equipment, and library collections will be promoted and collaboration with other colleges and universities will be sought.
- B. Each MAU will develop rules and procedures to provide students opportunities for academic advising prior to registration. These rules and procedures will be reviewed by the university's chief academic officers collectively in order to promote maximum facilitation and coordination of systemwide advising.
- C. Procedures governing the development and sharing of courses and programs will be outlined in university regulation.

(02-16-96)

P10.04.120. Reserve Officers Training Corps (ROTC).

Reserve Officers Training Corps (ROTC) programs may be offered as a contractual arrangement with the federal government.

(04-19-96)

UNIVERSITY REGULATION
PART X – ACADEMIC POLICY
Chapter 10.04 - Academic Programs

R10.04.020. Degree and Certificate Program Approval

All degree and certificate programs must be approved by the Board of Regents prior to their being offered with the exception of Occupational Endorsements and Workforce Credentials. The President delegates approval authority for Occupational Endorsements and Workforce Credentials to the Chancellor.

Guidelines for the presentation of proposals to the Board of Regents to add, delete, or make major revisions in degree and certificate programs or to offer existing programs outside the State of Alaska are as follows.

- A. Proposals will be submitted to Statewide Office of Academic Affairs at least 60 days prior to a scheduled Academic and Student Affairs Committee meeting in order to allow for statewide review and lead time for distribution in the committee meeting agenda. Review of program proposals will focus on Alaska's need for the program, effective use of resources, and consistency with institutional mission and program priorities. The nature and extent of program duplication and coordination of delivery among the universities and community colleges will also be evaluated.
- B. Proposals for occupational endorsements and workforce credentials will be forwarded to SAC on a SAC approved summary form for review. All approved endorsements and credentials will be reported to the VPAA.
- C. New degree or certificate program proposals must address the following points:
 - 1.

8. availability of appropriate student services for program participants.
9. opportunities for research and community engagement for admitted graduate and undergraduate students;
10. outline of schedule for implementation of the program;
11. projection of enrollments (FTE (full-time equivalent) and headcount) and graduates over next five years;
12. availability and quality and/or requirement for new faculty and/or staff to support the program;
13. library, equipment, and similar resource requirement, availability, appropriateness, and quality;
14. new facility or renovated space requirements;
15. projected cost of of all required resources, revenue from all sources and a budgetary plan for implementing and sustaining the program;
16. other special needs or conditions that were considered in the program's

1. degree or certificate title, university or community college unit responsible for program;
 2. rationale for revision (change in focus, demand, budget, etc. as determined through program review);
 3. justification if the revision results in duplication of a program at another University of Alaska unit, and description of collaboration with other university and community colleges within the University of Alaska;
 4. impact the revision will have on other programs within the University of Alaska (enhance, interact, result in deletion, etc.);
 5. requirements the revision will have for addition of new faculty and staff, new library, equipment or related resources, or new or altered space;
 6. budgetary impacts resulting from the revision;
 7. concurrence of appropriate advisory councils; and
 8. an executive summary of about one page.
- F. For offering existing programs outside the state of Alaska, proposals must address the following points:
- 1.

9. authorizations from governmental or other agencies (e.g. Northwest Association of Schools and Colleges, state higher education commissions) which will be needed to operate and grant degrees; and

10. an executive summary of about one page.

(12-03-07)

R10.04.030. Credit Hour Requirements for Degree and Certificate Programs.

Unless otherwise specified by the appropriate academic unit, a course may be used more than once for fulfilling degree, certificate, major, and minor requirements. Credit hours for such courses count only once toward total credits required for the degree or certificate.

(01-10-01)

R10.04.040. General Education Requirements.

- A. Categories for the Common Core of General Education Requirements for Baccalaureate Degrees

1. Oral Communication Skills

Courses that fulfill this requirement are those which emphasize the acquisition of English language skills in orally communicating ideas in an organized fashion through instruction accompanied by practice.

2. Written Communication Skills

Courses that fulfill this requirement are those which emphasize the acquisition of English language skills in organizing and communicating

- 3.

Regulation, and the rules and procedures of the MAU from which the student is to receive a degree or certificate.

In accordance with Policy 2.5, Transfer and Award of Academic Credit, of the Northwest Commission on Colleges and Universities (NWCCU), the accrediting commission for University of Alaska, MAUs will institute special steps for review of transfer credits from non-regionally accredited higher education institutions in the United States. While procedures differ somewhat among MAUs, the special steps will be designed to ensure that the accepted courses are equivalent in content, delivery and outcomes to the courses offered at that MAU. These procedures will be applied on a case-by-case basis on the request of a student who has applied and been admitted to the MAU. If the student transfers within the UA system these credits would be subject to review by each MAU based on existing transfer credit standards. As such, the course may or may not apply to discipline specific degree requirements in the same manner across the UA system.

(03-10-05)

R10.04.090. Evaluation of Student Performance and Course Level Definitions.

A. Grading System

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If the final grade is “P” or “C” or higher, a grade of “CR” is entered in the student’s transcript. If performance falls below that level (“D”, “F”, “NP”), neither the grade “NC” nor the course is recorded on the student’s transcript.

The student may elect the CR/NC option for one undesignated elective each semester during the first two weeks of the semester, with a maximum of 15 credits earned by this option applied to an Associate or Baccalaureate degree. Courses in a student’s major or minor, GER/core, or specific degree requirements are not allowed under this option. If a student later changes a major or minor and the course becomes a requirement, the course may be accepted in the new major or minor at the discretion of the new department. The CR/NC option is not available for graduate courses, nor can this option be used on courses repeated for GPA improvement. A student may either elect credit/no-credit status or change from it during the first two weeks of any regular semester for a prorated length of time in a compressed course period (e.g., the summer session or in any fall- or spring-semester course completed in less than the full duration of the semester by filing the appropriate forms.

b. Pass/No-Pass and Pass/Fail Grade Modes.

These grade modes are established at the time the course is approved and must apply to the class as a whole; it is not a student option. When a course is graded Pass/No-Pass or Pass/Fail, the faculty member must clearly explain this fact to the students at the beginning of the class. For performance comparison only, a grade of “P” (Pass) is considered equivalent to a grade of “C” or higher in undergraduate courses and a grade of “B” or higher in graduate courses. Pass/No-Pass and Pass/Fail grades are used to determine satisfactory academic progress and may be used to meet degree requirements. In the Pass/Fail grade mode, a “P” or “F” is recorded on the student’s transcript. A recorded “F” is used in computing the GPA.

3. Registration status: AU, W

These grades do not carry grade points, are not used to calculate GPAs, and do not indicate academic progress.

C. Grades Definitions

1. A, including + and –

A grade of “A” indicates a thorough mastery of course content and outstanding performance in completion of all course requirements.

2. B, including + and -

A grade of “B” indicates a high level of acquired knowledge and performance in completion of course requirements.

3. C, including + and -

A grade of “C” indicates a satisfactory level of acquired knowledge and performance in completion of course requirements.

4. D, including + and -

A grade of “D”, the lowest passing grade, indicates a minimal level of acquired knowledge and minimal performance in completion of course requirements. It is generally not accepted to satisfy requirements in certain majors and in graduate programs.

5. F

A grade of “F” indicates failure to meet a minimal level of understanding of course content and/or performance in completion of course requirements.

6. CR, or Credit

A grade of “CR” indicates that course credit was awarded under the credit/no-credit option and the student’s knowledge and performance was equivalent to a grade of “C” or higher.

7. P, or Pass

A grade of “P” indicates the satisfactory completion of course requirements under either the pass/fail or the pass/no-pass grade mode. For performance comparison only, a grade of “P” (pass) is considered equivalent to a grade of “C” or higher in undergraduate courses and a grade of “B” or higher in graduate courses.

8. NP, or No Pass

A grade of “NP” indicates failure to meet a minimal level of understanding of course content and/or performance in completion of course requirements.

9. DF, or Deferred

A grade of “DF” indicates that the course requirements may extend beyond the end of the course: e.g., thesis, project, research courses, internships, etc. A final grade and credit will be withheld without penalty until the course requirements are met within an approved time.

10. NB, or No-Basis

A grade of “NB” indicates that a student has not completed the coursework by the end of the semester. No credit is given nor is NB calculated in the GPA. This is a permanent grade and may not be used to substitute for an Incomplete.

11. I, or Incomplete

A grade of “I” indicates that a student has not completed the coursework by the end of the course. A final grade and credit will be withheld without penalty until the course requirements are met within an approved time, not to exceed one year. After one year, the “I” becomes a permanent grade.

12. AU, or Audit

Audit is a registration status indicating that the student has enrolled for informational instruction only. No course credit is granted. The student may receive a “W” if he or she does not meet agreed-upon terms or attend the course being audited.

13. W, or Withdrawal

Numerical Equivalencies for Grades

| | | |
|----------|---------|----------|
| A+ = 4.0 | A = 4.0 | A- = 3.7 |
| B+ = 3.3 | B = 3.0 | B- = 2.7 |
| C+ = 2.3 | C = 2.0 | C- = 1.7 |
| D+ = 1.3 | D = 1.0 | D- = 0.7 |
| F = 0.0 | | |

- b. The cumulative GPA for each level (undergraduate or graduate) is calculated by dividing the number of grade points earned at that level by the total number of

F. Course numbering system

Courses offered by the University of Alaska will be numbered as follows.

1. Non-degree and preparatory courses.

001-049: Courses with these numbers are career development courses or community interest courses and are not applicable toward any degree or certificate program, even by petition.

Continuing education units may be awarded for completion of these courses. The number of CEUs awarded is related to the amount of time required to master the material presented, with one CEU typically awarded for 10 hours of active participation in a directed learning environment with an instructor available, or for 20 hours of laboratory or experiential learning where the student's investigation

- a. Lower division courses usually taken by freshmen and sophomores
100-199: Courses with these numbers introduce a field of knowledge

Courses may be grf [(10 -8.4 T) 16.1 (s)]TJET1 TJET Q aabe TJET Q p1 (s) (a) 4 (a) 4 (y) -4 (