

UAF Faculty Development, Assessment and Improvement Committee  
Meeting Minutes  
April 24, 2012

I. Josef Glowa called the meeting to order at 8:15 am.

II. Roll call:

Present: Mike Castellini, Diane Erickson, Josef Glowa, Kelly Houlton, Duff Johnston, Julie Joly, Joy Morrison, Alexandra Oliveira, Channon Price  
Excused: Stephen Brown, Franz Meyer

III. Report from Joy

Joy is presenting a Fulbright Luncheon today and reports that UAF has an impressive number of three Fulbright Scholars. She is interested in asking Provost Susan Henrichs and Chancellor Brian Rogers to participate in the Fulbright International Educational Administrators Program.

Upcoming presentations include a Workshop on Scholarly Writing (Friday, 4-27-12) and an Introduction to Proposal Writing (Saturday, 4-28-12). Dr. Robert Lucas will present both of these, and Joy is happy to report that both presentations are full at 25 people each.

IV. Old Business

Joy feels that a survey regarding faculty development needs should still be administered through UNAC so it is independent of the OFD. Since UNAC wants to have a say in how their faculty development money is used, we feel it is necessary to have them administer the survey. While OIT has administered their own survey, it is focused on instructional technology which our committee feels is too narrow to suit our purposes. We discussed the possibility of having one person with online survey experience design the actual survey during a two-week overload at the end of our contract this year. Melanie Arthur was suggested as the ideal candidate. Mike suggested that the survey be in tune with our new direction of offering more tailor-made presentations each month to specific colleges. Another person in OFD – perhaps part-time – would be necessary to help handle the extra amount of work. Joy suggests someone with instructional design experience. Diane suggested that we give the survey designer some concrete guidelines such as a specific timeline and what should be included in the survey. The main goal of the survey is to help Joy determine our faculty development needs. A specific list of topics to choose from would be helpful. It was suggested that the survey be piloted over the summer in the School of Fisheries since their faculty are on twelve-month contracts.

V. New Business

Our committee membership will change next year as Josef and CP will be on sabbatical. Amy Barnsley (DEVM/CRCD) has expressed interest in joining our committee. Both

Kelly and Diane indicated support stating that Amy has good energy and will be